

McCarthy-Towne PTSO Volunteer Descriptions:

Buddy Family: Welcome families new to McCarthy-Towne with a phone call and answer questions they may have about McT and/or the community. (Be sure to let us know if you have a background in a language other than English.)

Directory: Help with proofreading of the McT School Directory. (Must be done in school.)

Advertising Follow-up: check with area businesses who have previously advertised to renew. All work is completed in September/October.

ELL (English Language Learners) Helpers: Help our international families on an as-needed basis. Foreign language ability is helpful, but not necessary.

Landscape/Grounds: Work with parents from Merriam and McT on the Parker Damon Building's landscape design and/or lend a hand on outdoor work days planting, pruning, etc.

Auction: This is our largest fundraiser, with more than twenty different committees including Classroom Projects, Parent Donations, Event Design, Room Set-up and many others. It is scheduled for March 28, 2015. If you are interested, check this box and more information will be sent later in the fall.

Book Fair: Volunteer for one or more 2-hour slots to help children with book selections and/or purchases during school hours or at the evening fall social. Volunteers also needed for set up and closing. Parents may sign up during the time(s) their child(ren)'s classes attend the book fair.

Fall Fundraiser: Help with collating gift wrap orders and/or sorting completed orders.

McT Spiritwear Sales: Help collate and sort orders of McT-logo'd clothing.

Hospitality: Provide baked goods or beverages for socials and special events.

Professional Development Day (November 4, 2014): Every year, parents provide breakfast treats and lunch for the staff on Professional Development Day. Help is needed with setup and clean up. Volunteers are also needed to provide baked goods, lunch items and beverages for the day.

Safe Arrival: Volunteer about once a month for an hour at the start of the school day. Check the answering machine for parents' calls against the attendance sheets and then follow up on any unaccounted absences. Younger children are welcome to join you. We will train. Generally ½ hour to 1 hour time commitment per month.

PIP (Mass. Parent Involvement Project): McCarthy-Towne School parents are needed to work with this town-wide group which develops, plans and runs science and math events. Past events have included 3rd & 5th Grade Math Market Manias and 4th Grade Sky Party.

Pinch Hitter: We'll email you with requests to help with occasional short-term projects.

Class Potlucks: Parents host potluck evening social gatherings for other parents in their child's class.

UNICEF: Distribute *Trick-or-Treat for UNICEF* boxes to McT classrooms; collect filled boxes from McT office and bring money to *Coinstar* machine for deposit.

LipSync: Help coordinate scheduling for our annual student LipSync show.

Yard Sale: Help organize donated items and assist customers on the day of the sale.

Fall Social: Help with admissions, volunteer to run games or direct children in crafting. Volunteers are also needed with set-up and clean up.

Family Field Day: Help with set-up and clean-up for this school-wide event that focuses on family games such as spoon-and-egg races, three-legged races and other fun events.

Activities Expo: Help with organizing and placing vendors at tables. Help is also needed selling pizza and other concessions.